

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
December 19, 2017**

ATTENDEES: Dr. Lynn Columba, Dr. Kathleen Dolgos, Alex Rolón, John Bassler, Dr. Jill Sperandio, Agustín García

Excused: Tim Clemens, Rev. Francisco Franceschi, Michelle Hopkins

Absent: None

RCCS Staff: Brigid Abbott, Charles Boger, Katherine Hewitt, José Molina, Alyssa Newman, Dr. Samuel Polanco, Damián Romero

Dr. Columba called the meeting to order at 6:13 p.m.

MINUTES:

The minutes of the October 2017 meeting were reviewed. A motion to approve the October 2017 minutes was made by Mr. García, seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT:

No public input

PRINCIPALS' REPORTS:

Miss Newman and Mr. Romero presented their respective reports for the elementary and secondary schools.

HUMAN RESOURCES REPORT:

Mr. José Molina presented the Human Resources Report for the school.

BUSINESS & FINANCIAL REPORT:

The Business Report was presented by Mr. Boger. The payment list for November 2017 was also presented by Mr. Boger. A motion to approve the November 2017 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the purchase of Google Chromebooks not to exceed \$11,000 was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

A motion for establishing a full-time maintenance position and to have the qualified person work at both buildings was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to ratify the contract with Kistler O'Brien Fire Protection due to an emergency on the Middle & High School building's alarm system was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

A motion to close the school for the next two days (12/20/2017 & 12/21/2017) due to fire alarm installation was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

EXECUTIVE SESSION:

The Board entered executive session at 7:49 p.m. to discuss personnel and legal issues. The Board left executive session at 8:08 p.m.

A motion to ratify the hiring of Elessette Conwell as an ESL teacher was made by Dr. Dolgos and seconded by Mr. García. The motion carried unanimously.

A motion to accept the resignation of Elessette Conwell was made by Dr. Dolgos and seconded by Mr. García. The motion carried unanimously.

A motion to apply for the Lease Reimbursement for the 2017-2018 Academic Year for the 136 S. 4th Street building (Middle & High School) was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the Student Immunization Policy was made by Mr. Rolón and seconded by Dr. Sperandio. The motion carried unanimously.

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. Bassler. The motion carried unanimously.

The meeting was adjourned at 8:13 p.m. The next regular Board meeting will be January 16, 2018 at 6:00 p.m.

Dr. Lynn Columba, President

Alexander Rolón, Secretary