

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
June 19, 2018**

ATTENDEES: Dr. Lynn Columba, Dr. Kathleen Dolgos, John Bassler, Tim Clemens, Rev. Francisco Franceschi, Agustín García

Excused: Alex Rolón, Dr. Jill Sperandio,

Absent: Michelle Hopkins,

RCCS Staff: Dr. Samuel Polanco, Damián Romero, Alyssa Newman, Charles Boger, José Molina Sr., Brigid Abbott, Katherine Hewitt

Dr. Dolgos called the meeting to order at 6:13 p.m.

MINUTES:

The minutes of the May 2018 meeting were reviewed. A motion to approve the May 2018 minutes was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT:

No public input

PRINCIPALS' REPORT:

Miss Newman presented the principal's report for the K-5th building. Mr. García moved to approve the 2018-2019 calendar for the K-5th building. The motion was seconded by Mr. Bassler and carried unanimously.

Mr. Romero presented the principal's report for the 6th-12th building. Mr. García moved to approve the 2018-2019 calendar for the 6th-12th building. The motion was seconded by Mr. Bassler and carried unanimously.

HUMAN RESOURCES REPORT:

The human resources report was presented by Mr. Molina Sr.

Policy Updates:

Mr. García made a motion to approve (second reading) the following policies:

- Employee Conduct
- Americans with Disabilities ("ADA/ ADAAA")
- Technology Resources – Acceptable Use
- Social Media Use
- Website Policy
- Weapons Policy
- Tobacco Use Policy
- Family and Medical Leave
- Employment Protection – Whistleblower Act

Mr. Bassler seconded the motion, which carried unanimously.

BUSINESS OFFICE REPORT:

The business report, including financials and payment list for May 2018, was presented by Mr. Boger. A motion to approve the May 2018 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

Mr. García moved to approve the purchase of mobile phones for designated staff from T-Mobile at a total cost of \$10,080. The motion was seconded by Mr. Bassler and carried unanimously.

Mr. García moved to open a new payroll account and a new savings account at New Tripoli Bank. The motion was seconded by Mr. Bassler and carried unanimously.

Mr. Bassler moved to close two existing lines of credit of \$200,000 each at BB&T Bank and open a new line of credit of \$500,000 at New Tripoli Bank. The motion was seconded by Mr. García and carried unanimously.

Administrative Building:

A motion was made by Dr. Columba to authorize Dr. Polanco to contact the Allentown School District regarding the relocation of the school's administrative offices to a separate facility. Mr. Bassler seconded the motion, which carried unanimously.

Mr. García moved to authorize the Chief Executive Officer to make an offer not to exceed \$500,000 to acquire the property located at 131 West Hamilton Street, Allentown, PA to serve as the school's administrative building. The motion was seconded by Mr. Bassler and carried unanimously.

A motion to table further discussion related to the business office report until later in the meeting was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

EXECUTIVE SESSION:

The Board entered executive session at 7:45 p.m. to discuss personnel and legal issues. The Board left executive session at 8:00 p.m.

A motion was made by Dr. Columba to approve contract renewals for the employees listed in Attachment #1. Mr. Bassler seconded the motion, which carried unanimously.

A motion to resume the business office report was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

Administrative Building (continued):

Mr. Bassler moved to approve financing up to \$350,000 of the administrative building. The motion was seconded by Mr. García and carried unanimously.

Assigned Funds:

Mr. García moved to assign an additional \$809,725 of the school's general fund for capital projects, seconded by Mr. Bassler. The motion carried unanimously.

2018-2019 Budget:

Mr. Boger presented for approval the 2018-2019 budget in Attachment #2. Mr. García moved to approve the 2018-2019 budget as presented, seconded by Mr. Bassler. The motion carried unanimously.

OTHER BUSINESS:

Upon a recommendation from Dr. Polanco, a motion for RCCS to join the Coalition of Public Independent Charter Schools was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

There being no further business, Mr. Bassler moved to adjourn the meeting, seconded by Mr. García. The motion carried unanimously.

The meeting was adjourned at 8:39 p.m. The next regular Board meeting will be July 17, 2018 at 6:00 p.m.

Dr. Lynn Columba, President

Date _____

Alexander Rolón, Secretary

Date _____