

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
April 17, 2018**

ATTENDEES: Dr. Lynn Columba, Dr. Kathleen Dolgos, John Bassler, Michelle Hopkins, Rev. Francisco Franceschi, Agustín García

Excused: Alex Rolón, Tim Clemens, Dr. Jill Sperandio

Absent: None

RCCS Staff: Dr. Samuel Polanco, Damián Romero, Alyssa Newman, Charles Boger, José Molina Sr., Brigid Abbott, Katherine Hewitt, Julie Cenci

Dr. Dolgos called the meeting to order at 6:07 p.m.

MINUTES:

The minutes of the March 2018 meeting were reviewed. A motion to approve the March 2018 minutes was made by Mr. García, seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT:

No public input

PRINCIPALS' REPORT:

Miss Newman and Mr. Romero presented their respective reports for the elementary and secondary schools. Ms. Cenci made a presentation about her work as transition counselor.

Mr. García moved to use instructional hours instead of instructional days to determine the length of the 2017-2018 school year at both elementary and middle/high buildings. The motion was seconded by Dr. Columba and carried unanimously.

HUMAN RESOURCES REPORT:

The human resources report was presented by Mr. Molina Sr.

The following policies were presented for Board approval:

- Evaluation of the Chief Executive Officer
- Evaluation of the Principal
- Evaluation of Instructional Staff
- Evaluation of Non-Instructional Employees
- Professional Development
- Conflict Resolution

Mr. García moved to approve the policies as presented. Dr. Columba seconded the motion, which carried unanimously.

BUSINESS OFFICE REPORT:

The business report, including financials and payment list for March 2018, was presented by Mr. Boger. A motion to approve the March 2018 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

Mr. Boger presented a draft 2018-2019 budget for first reading.

Two procedures, "Extraordinary Professional Development" and "Petty Cash," were presented to the Board for approval. Mr. García moved to table the procedures, seconded by Dr. Columba. The motion carried unanimously.

EXECUTIVE SESSION:

The Board entered executive session at 8:02 p.m. to discuss personnel issues. The Board left executive session at 8:06 p.m.

OTHER BUSINESS:

A motion to ratify the hiring of Britney Honeywell as Teacher's Aide was made by Rev. Franceschi and seconded by Dr. Columba. The motion carried unanimously.

There being no further business, Rev. Franceschi moved to adjourn the meeting, seconded by Dr. Columba. The motion carried unanimously.

The meeting was adjourned at 8:09 p.m. The next regular Board meeting will be May 15, 2018 at 6:00 p.m.

Dr. Lynn Columba, President

Date _____

Alexander Rolón, Secretary

Date _____