

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
March 20, 2018**

ATTENDEES: Dr. Lynn Columba, Dr. Kathleen Dolgos, Alex Rolón, John Bassler, Rev. Francisco Franceschi, Tim Clemens, Dr. Jill Sperandio, Agustín García

Excused:

Absent: Michelle Hopkins,

RCCS Staff: Dr. Samuel Polanco, Alyssa Newman, Charles Boger, José Molina Sr., Brigid Abbott, Katherine Hewitt

Dr. Columba called the meeting to order at 6:07 p.m.

MINUTES:

The minutes of the February 2018 meeting were reviewed. A motion to approve the February 2018 minutes was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

PUBLIC COMMENT:

No public input

PRINCIPALS' REPORT:

Miss Newman presented the elementary school report, and Mrs. Hewitt presented the secondary school report on behalf of Mr. Romero.

HUMAN RESOURCES REPORT:

The human resources report was presented by Mr. Molina Sr.

The following policies were presented for Board approval:

- Employment of Personnel
- Employee Files
- School Calendar
- Attendance and Punctuality
- Employee Dress Code
- Equal Employment Opportunity/Affirmative Action

A motion to approve the policies was made by Mr. Rolón. The motion was seconded by Mr. García and carried unanimously.

The following policies were presented for first reading:

- Evaluation of the Chief Executive Officer
- Evaluation of the Principal
- Evaluation of Instructional Staff
- Evaluation of Non-Instructional Employees
- Professional Development
- Conflict Resolution

BUSINESS OFFICE REPORT:

The business report, including financials and payment list for February 2018, was presented by Mr. Boger. A motion to approve the February 2018 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

Mr. García moved to approve a three-year contract with RCN for internet service. Mr. Bassler seconded the motion, which carried unanimously.

Mr. García moved to approve the purchase of new tables and chairs for two classrooms (~\$9,000) and 75 Chromebooks (~\$16,000). The motion was seconded by Dr. Dolgos and carried unanimously.

A motion to approve the audited financial statements for the fiscal year ended June 30, 2017 was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

EXECUTIVE SESSION:

The Board entered executive session at 7:33 p.m. to discuss personnel issues. The Board left executive session at 7:49 p.m.

OTHER BUSINESS:

Mr. García moved to approve the hiring, subject to background checks, of William Muñiz as Facilities Supervisor. Dr. Sperandio seconded the motion, which carried unanimously.

Mr. Rolón moved to create a new position of “IT Level II Technician,” seconded by Rev. Franceschi. The motion carried unanimously.

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. Clemens. The motion carried unanimously.

The meeting was adjourned at 7:54 p.m. The next regular Board meeting will be April 17, 2018 at 6:00 p.m.

Dr. Lynn Columba, President

Date _____

Alexander Rolón, Secretary

Date _____